## \*\*Inmate / Visitor complete top portion in INK\* \*Incomplete or false information will result in a DENIED on the information will be a DENIED on

\*Incomplete or false information will result in a **DENIED** application.

INMATE NAME / USP# / HOUSING ASSIGNMENT / CELL												INMATE SIGNATURE																		
VISITOR NAME (LAST, FIRST, MIDDLE)												SOCIAL SECURITY NUMBER BIRTHDAY MM/DD/YYYY																		
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			1 1			1 1	<u> </u>																				_			
LIST ALL PREVIOUS LAST NAMES, ALIASES, & MAIDEN NAME (if female)										RI	RELATIONSHIP VISITOR SIGNATURE																			
DRIVERS LICENS	STATE PHONE I						NUMBER (Include area co																							
							) -							Continu					iue											
STREET ADDRESS							CITY STA						TE ZIP							P CODE										
Is the visitor currently on another inmates visiting list? YES / NO If yes, wh							o relationship																							
is the visitor currently	on anomer inma	ies visitin	g iisi: 1	<b>L</b> B / 1	J ij yes,	<i></i>		Name /	USP#			-	ions	пр	_									•						
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***VISITING USE ONLY***VISITING USE ONLY***VISITING USE ONLY***  BACKGROUND CHECK  VISITING REVIEW														-				MAL				EMA	LE							
TYPE OF SEARCH			APPROVED / DENIED								* * * * * * * * * * * * * * * * * * * *																			
DRIVERS LICENSE	VALID	SUS	PENDED	COMN	IENTS:											ZIV				]	MAI	RITA	AL S	TATU	$\mathbf{S}$					
STATE	NO RECORD		CORD																	NEVI	ER M	1AR	RIED	)						
NATION	NO RECORD		CORD	4								MARITAL STATUS  NEVER MARRIED  MARRIED																		
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STATE ID# FBI#																														
OFFICERS SIGNATURI	E																	*	Fail	<mark>ure to</mark>	ansi	<mark>wer t</mark>	the fo	<mark>llowin</mark>	g qu	estio	ns			
	***VISITING USE ONLY***VIS							SITING USE ONLY***							will result in a <b>DENIED</b> application.															
REQUIRED BY ALL VISITORS AGE 16 OR OLDER							DA																							
DRIVERS LIC. OR PICT	**			1. Ar	e yo	u a c	curr	ent e	t employee of the Utah Dept. of Corrections?																					
SOCIAL SECURITY CARD								1. Are you a current 2. Are you an ex-e										YES NO												
BIRTH CERTIFICATE INMATE / VISITOR								2. Are you an ex-er									employee of the Utah Dept. of Corrections?													
									3. Are you currently a volunteer, contractor, or student intern for the																					
DIVORCE DECREE first & last page signed by Judge INMATE / VISITOR							3. Are you currently a volunteer, contractor, or student intern for Utah Dept. of Corrections? YES NO																							
OTHER:																ctor o														
							4. Are you an ex-volunteer contractor, or student intern for the Utah Dept. of Corrections?										С													
											5. Are you a victim of the inmate you are applying to visit?																			
########												YES NO																		
·									6. Ar	e an	y of	you	ır ch	ildre	n a	victi	im of		-	1		ì								
ATTACHED*** (SEE BACK FOR DETAILS)																	1	N/A		YES	S	N	C							

## **DOCUMENTS NEEDED FOR ADULT VISITORS** VISITOR'S RELATIONSHIP DOCUMENTS REQUIRED TO THE INMATE \*\*\*SEE NOTE 1\*\*\* (You are the inmate's...) Spouse DL, SS, MC Parent DL, SS, IBC DL, SS, IBC, VMC \*\*\*SEE NOTE 2\*\*\* Step-Parent MMEDIATE FAMILY DL, SS, IBC, IPBC-(Your Child) Grandparent DL, SS, VBC, VPBC Grandchild Son or Daughter DL, SS, VBC Step-Son or Step-Daughter DL, SS, VBC, IMC \*\*\*SEE NOTE 2\*\*\*-Married visitors of the opposite sex must also submit a copy of their marriage certificate DL, SS, VBC, IBC Sibling or Half Sibling Step-Sibling DL, SS, VBC, IBC, PMC \*\*\*SEE NOTE 2\*\*\* Married visitors of the opposite sex must also submit a copy of their marriage certificate. SS, VMC, VSBC \*\*\*SEE NOTE 2\*\* Son-in-law or Daughter-in-law Father-in-Law or Mother-in-Law DL, SS, ISBC, IMC \*\*\*SEE NOTE 2\*\*\*-Married visitors of the opposite sex must also submit a copy of their marriage certificate Visitors of the opposite sex that are married and are Visitor is single and is the sibling of the Visitor is married to the inmates sibling the sibling of the inmates spouse. \*\*\*SEE NOTE 2\*\* \*\*\*SEE NOTE 2\*\* inmate's spouse. \*\*\*SEE NOTE 2\*\*\* Brother-in-Law or Sister-in-Law DL, SS, VBC, ISBC, IMC DL, SS, IBC, VSBC, VMC DL, SS, VBC, ISBC, IMC, VMC Girlfriend / Boyfriend \*SFF Visitor has never been married Visitor has been divorced Visitor has been widowed NOTE 3\*\*\* DL. SS. VBC DL, SS, DC DL SS VDD Uncle **NON-IMMEDIATE FAMILY** Aunt Same DL, SS Nephew Gender Niece Cousin Visitor has never been married Visitor is married Visitor is divorced Visitor is widowed \*\*\*SEE NOTE 3\*\*\* \*\*\*SEE NOTE 3\*\*\* \*\*\*SEE NOTE 3\*\*\* Friend Ex-Spouse Opposite Ex-In-Law Gender DL, SS, VMC DL, SS, VBC DL. SS. VDD DL, SS, DC Ex-Step-Parent Ex-Stepchild Step-Grandparen

ABBREVIATIONS KEY										
DL	Drivers license / state issued ID	IPBC	Inmates Parents Birth Certificate	VBC	Visitors Birth Certificate					
DC	Death certificate (the visitors late spouse)	ISBC	Inmates Spouses Birth Certificate	VDD	Visitors Divorce Decree (signed by the Judge)					
IBC	Inmates Birth Certificate	MC	Marriage Certificate	VMC	Visitors Marriage Certificate					
IMC	Inmates Marriage Certificate	SS	Social Security Card	VPB0	Visitors Parents Birth Certificate					
VSBC	Visitors Spouses Birth Certificate									

## NOTES

- 1 All documents provided must be official government (county, state, or federal) issued documents. Birth certificates, Marriage certificates and Death certificates must have the file number or official seal visible. Copies of these documents are preferred and must be legible.
- 2 If the visitor is the opposite sex, the visitor must be accompanied by their spouse, the inmates spouse, or the inmates parents. Unaccompanied visitors who match this criteria will not be allowed to visit.
- 3 Only one single adult visitor of the opposite gender shall be permitted to be on the visiting list of any one single inmate at any given time, except for members of the inmate's immediate family. Married Inmates are not allowed single non-immediate family visitors of the opposite sex.
- 4 Visitors will not be allowed to turn in request forms and visit the same day. Visits are permitted only after the Visit Request is processed and approved. Visiting will notify the inmate of the approved or denied request. It is the inmates responsibility to notify the visitor of the result of the request process. Visitors who wish to be notified may include a stamped self-addressed envelope with their Visit Request.
- 5 Visitors may **not** bring minors with them until they have completed the Minor Visit Request form and the inmate or visitor has been notified of the approved request. Minor Visit Request forms are available at VCC.
- 6 Any questions the inmate may have regarding the visiting process, request form, or visiting status should be referred to the inmates unit Case Manager. Any questions the visitor may have about completing the visiting request form should be referred to VCC. Notification of the result of the request process will be made to the inmate. It is the inmates responsibility to notify the visitor of the result of the request process. Visitors who wish to be notified may include a stamped self-addressed envelope with their Visit Request.
- 7 The visiting clearance will expire 1 year from the day the visitor is approved. Visitors with expired clearances are removed from the inmates visiting list. It is the visitors responsibility to fill out and submit a Renewal Form to visiting before their clearance expires.

It is the policy of the Department that: <u>visitation is a privilege, not a right, afforded to inmates/visitors at the Utah State Prison</u>.

Visitors and inmates shall comply with all USP visiting rules and policies.

It is the responsibility of the inmate/visitor to know and understand the Summary of Visiting Rules prior to the first visit.

Copies of the Summary of Visitor Rules and Regulations can be obtained from VCC

04/14/2008

Send the completed Visit Request form with the required documents to:

VISITING

P.O. BOX 250

DRAPER, UT 84020

\*\*\*Faxed Request forms are not accepted\*\*\*